

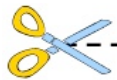
## 2011-2012 Holiday's & Schedules

June 6	Summer camps and classes start
July 15th	Special pre-fall registration event
August 29th	Fall classes begin
September 5th	Labor day; No classes-special camp in session
October 10th	Special camp in session
November 5th	Annual Artist Show
November 21-25	No classes; Thanksgiving Camp in session
November 25	Drop-N-Shop event
December 19-23	No classes; Holiday Camp in session
December 19-23	Drop-N-Shop events
December 26-30	No classes; Holiday Camp in session
March 12-16	No classes; Spring Break Camp in session
May 25	Last day of school semester classes
June 4 2012	Summer camps & classes start

Calendar is subject to change!

[www.kidsandart.com](http://www.kidsandart.com)

# Kids-N-Art™ Handbook



Handbook Acknowledgement

Parents Signature: \_\_\_\_\_

Child Name: \_\_\_\_\_

Date: \_\_\_\_\_



# Student Fee's and Policies

## Class fees, policies and schedule:

- See the individual class fee schedule for specific fees per class.
- Registration Fee: \$30 per family per semester school year; **NON-REFUNDABLE**. \$10 summer camp registrations for non-students; **NON-REFUNDABLE**.
- 10% sibling discount available. 10% multi class discount available on 2nd class, 15% on 3+ classes.
- Class schedule is the first 4 weeks of the month only (or 3 if holiday's intervene); i.e., if there are 5 Monday's, only the first 4 Monday's will have class. Any 5th week is not applicable and classes are not held unless it is used to make up for holiday time-you will be notified by the instructor ahead of time.
- Auto payments are processed **around the 25th day of a current month for the FOLLOWING month (one week prior to new month starting for a pre-payment requirement)**. Pre-payment for classes are required in order to fully manage class openings, project preparation and supply ordering. Any classes not paid by the 1st day of the month may incur a \$10 late fee.
- Any delinquent account; the student will not be able to attend class until the account is up to date and make ups will not be available.
- **It is automatically assumed you will be re-enrolling each month unless a two-week notice is given via a withdrawal form.**
- **NO refunds will be given once payment has been processed** and the student has attended at least one class. Once a student attends a class, the student cannot switch to another class until a new month. NO refunds for missed classes, holidays, school events, illness, family events, etc. If proper notice was not given for withdrawal, and class fees were processed, a refund minus 10% may be given if approved by management for emergency situations.
- **NO refunds for missed classes, holidays, school events, illness, family events, weather, etc.**
- A \$30 service charge will be applicable for any returned checks.

## Make up classes:

If a student misses a class they are allowed to make up in the same age appropriate class if available. If there is not an available make up class, or you cannot make the time, **a \$15 make up fee will be required for any special scheduling. There are no refunds for missed classes, camps, events or programs.**

## Withdrawals/Changes

You may withdraw from a class with a two-week notice. Notice must be given in person or via fax using our withdrawal form (one can be emailed to you ahead of time). Please see the refund policy if tuition has been processed already. Class changes can only be made prior to a month starting (ie. if a child starts in drawing, they must finish the drawing class before changing to another media)

## Trial classes:

Students can try a class (the 1st class of the month only) for \$15. If the student is then registered for the same class by the next class date, the \$15 will be credited toward the monthly tuition.

## Care of students

Kids-N-Art is not responsible for care before or after class for students. Parents with students under the age of 5 need to ensure students have used the restroom prior to class starting. Students are not to be left at the studio for an excessive amount of time before or after classes (no more than 10 minutes please).

## Annual Artist Show

In November students of Kids-N-Art™ are invited to participate in a judged artist show. Awards are given for the artwork as well as additional special recognition and rewards. Participants must have attended at least one full month of classes during the applicable semester year.

